

DECEMBER 8, 2107

MEMBERS IN ATTENDANCE:

Frank Scherer (Allegheny), Regina Himes (Armstrong), Bob Williams (Berks), Cory Seymour (Blair), Sean Ryan (Bucks), Mark Ledford (Cambria), Tom Backenstoe (Centre), Chris Murphy (Chester), Jayne Smail (Clarion), Jason Foltz (Clinton), Darby Christlieb (Cumberland), Chad Libby (Dauphin), Paul Markiewicz (Erie), James Caccimelio (Fayette), Leonard Hahn (Huntingdon), Paul Ruffner (Jefferson), Michelle Beaver (Juniata), Mark Wilson (Lancaster), Sally Barry (Lebanon), Ann Marie Egizio (Lehigh), Michael Vecchio (Luzerne), Ed McCoy (Lycoming), Gary Seefeldt (McKean), Todd Harpster (Mifflin), Steve Houloose (Monroe), Mike Gordon (Montgomery), Jim Miller (Montour), Roger Miller (Perry), Dave Stager (Tioga), Carl McKee (Warren), April Billet-Barclay (York)

OTHERS ATTEENDEES:

Helene Placey, Amanda Moore (Blair), Ronnie Millward (Centre), Daniel Heydt (Berks), Carrie Peters (PCS), Gretchen Anderson (Dauphin), Meredith Zurin (Dauphin), Mike Shrauder (Dauphin), Richard Marinari (Chester), Christine Shenk (Bucks), Audrey Rakow (Lebanon), Troy Freeman (Tioga), Michael Stough (York), Don Overmoyer (York), Michelle Orris (Perry), Kim McLaughin (Somerset), Trevor Oates (Crawford), Ryan Smeltzer (Mifflin), Carol Braceland (Huntingdon), Carmen Lopresto (Luzerne), Robert Merwine (PCCD)

WELCOME INTRODUCTIONS: Mark Wilson called the meeting to order at 9:02 am with a welcome and introductions.

OFFICER REPORTS

PRESIDENT: Update on Governor’s Advisory Board - The board has about 5 vacancies and none have been filled yet. Christine Shenk expressed interest in filling the member at large slot. Mark talked with her and notified her of the application process. The meeting on December 4th was canceled. Not sure what the future of the committee is with terms ending and no replacements announced.

Mark represented the association on a medical marijuana task force with CCAP. They have had 3 meetings to date. They are interested in how the legislation effects the county systems, specifically employees in public safety positions. How should the county handle when a public safety employee shows their medical marijuana card? PA legislation exempted inmates and those on probation/parole. So our clients on probation/parole will not be able to use medical marijuana. The legislation does not mention ARD or Intermediate Punishment or Pretrial supervision cases though. Counties are also unsure how to handle individuals on supervision who had a medical marijuana card prior to this legislation. They viewed two presentations from other states to learn how they handled implementation of similar legislation in their states. No recommendations have been developed yet. Mark will keep everyone updated.

VICE PRESIDENT: Chris Murphy reports APPA is coming to Philadelphia July 29th to August 1st in 2018. He highly recommends that if you haven’t attended, you should consider it. Prior conferences have been excellent.

Chris thanked the Executive Board. He indicates he has learned a tremendous amount in the last five years since being involved on the board. He highly recommends members get involved. Please

volunteer to be on committees as well. Mark Wilson recognized Chris for all of his work on the Executive Board and appreciates everything he brings to the table.

SECRETARY: Meeting minutes were sent out via email. Cory Seymour made the motion to approve minutes, Paul Ruffner seconded the motion, no comments and everyone voted to approve the minutes.

TREASURER: Cory Seymour provided the treasurers report. Conference income was \$38,552, expenses were \$39,676. We spent more by about \$1000 then we brought in. Total memberships fees collected were \$4660.00. The current account balance is \$116,283.64.

2018 Budget: Total budgeted for 2018 is \$106,825 income and spend the same amount. Budget motion to approve was motioned and seconded and voted in favor. Mark thanked Cory for his work on the budget.

EXECUTIVE DIRECTOR: Helene recapped the conference and reviewed the evaluations. **Please RSVP to meetings so Helene can have an accurate count so we can plan appropriately and save money. Please please in 2018 RSVP to Helene!!!!** RFPs were sent to six hotels in the area based on feedback from conference attendees. The Executive Board narrowed the list down to three and Mark and Helene visited the hotels to consider as locations for quarterly meetings and the 2018 conference. More later in the minutes.

Seven regional meetings are happening across the state. **Please RSVP to Helene if you plan to attend so we can accommodate for room size.** Helene is working closely with Bill Burrell on the regional meetings. The focus is on how we are going to roll out EBPs. As a result of a concept paper submitted to PCCD, Helene and Bill were tentatively awarded \$1,000,000 over two years to help implement EBP across the state. The regional meetings are to help gather information for the grant application.

Helene has attended a few meetings at the capitol. She is trying to get our message out to legislature. To date, our efforts have been piece meal. She is trying to put a face to the association and provide a consistent message about the association. The house does not plan to introduce JRI II legislation. However, the Senate does plan to introduce it. The recommendation is to not pull out the establishment of a JCJC type agency for the adult chiefs as it is noncontroversial and will likely get support.

House Bill 1952 voted out of Judiciary committee on Tuesday. It fixes issues with SORNA. They are hoping to get it through committee, voted on and to the governor. Helene encourages everyone to read the legislation.

Helene has been consulting with the association's attorney and CPA quite a bit in the last few weeks to clean up a few things related to the association's nonprofit status.

Helene is updating the association's website and adding additional information including other training information with links. She is also working to update association survey information so other Chiefs can easily access it.

Milestones: Helene has been asking for information about how long individuals have been chiefs, etc. to record milestones. Helene would like to recognize anniversaries and milestones at meetings or the conference moving forward.

Chris Murphy and Helene are working to develop a new Chief's mentor program.

COMMITTEE REPORTS

STATEWIDE EBP: Sally and Mark have attended a few meetings since September. The regional meetings are a part of this initiative along with the Blueprint for EBP. The Blueprint is the focus of the regional meetings. The committee is also working on the grant application through PCCD to help with implementation of EBP with a two-year \$1,000,000 grant. CCAP will act as the pass through for the funds. The goal is to develop a plan that works for all county sizes so counties are not competing with each other for grant dollars. They also hope to maximize the dollars as well by having regional trainings on particular topics. The plan is to adopt the Blueprint in the March 2018 which allows counties to provide feedback at the regional meetings.

Some concerns brought up at the regional meetings has been workload of current staff. Sally encourages everyone to not allow this to prevent counties from being open to EBP implementation. The association realizes this is a significant concern that the EBP committee is discussing. Another common theme was lack of understanding and support by Judges.

Judicial Education/Seminars – The association teamed up with the Sentencing Commission for two regional judicial education seminars. The sentencing commission will present on their risk instrument and the chiefs will present on EBP initiatives. The first session was canceled due to lack of interest by judges. The second one is in Berks County and so far only 6 judges have signed up so it may be canceled.

Mark and Bill will also be the luncheon presenters at the trial Judges seminar in February 2018. This conference is very well attended by Judges.

FIREARMS COMMITTEE: Michelle Beaver reports FETC Commission member Marian Grippo passed away. The Commission put a hold on the new course of fire and Joe sent out a recent email with updates.

TRAINING COMMITTEE: Dave Stager reports we were tasked with reviewing BTA training curriculum. Greg Young is very supportive of us updating the curriculum. Dave had a conference call with the executive board to review the recommendations. Most counties do use BTA for new officers. They are attempting to develop the training where the first two weeks can be attended by probation and parole jointly or determine if it would be more appropriate to have a county only BTA to maximize the training for County officers. If we do decide to go with a county only BTA, then we may have an issue obtaining enough presenters. Dave is soliciting volunteers to help him with this process. Please let Dave Stager know if you are interested in helping. Dave will send the BTA Curriculum out to everyone again to review and provide feedback.

LEGISLATIVE COMMITTEE: Carl McKee reports not much is going on. 1192 is the most recent bill, but he hasn't had a chance to review it.

PROGRAM COMMITTEE: No Update

BY-LAWS COMMITTEE: Darby Christlieb reports the committee has been accepting nominations of officers which will be reported later and voted on today.

ELECTION BALLOTS: Distributed by Darby and Helene. Chief's vote. Thank you to Darby for chairing the nomination committee!

STATE AGENCY UPDATES

PBPP – PROBATION SERVICES (Bill McDevitt): No Report

PBPP – TRAINING DIVISION (Greg Young): No Report

PBPP – INTERSTATE SERVICES (Margaret Thompson): Margaret Thompson and Michelle Hare were not able to be here. Report submitted electronically.

New rules will be coming, effective March 1, 2018 and counties will be notified via email from Margaret.

- Application - Provides for an option for a sending state to retain electronic copies removing the requirement to retain the original signed interstate application.
- Victim's Right to Comment – expands the time frame a victim can provide comment regarding an interstate transfer request to 15 days – was 10 days.
- Documentation (proof) is needed in request for RI's and Transfer Requests for employment transfers and military transfers. – PA has always requested this, but now it is mandatory.
- When offenders return to the sending state, there must now be a reason listed why they are returning to the sending state.
- Offenders in receiving state with approved RI's – rejection states an alternate home plan exists in receiving state – a new transfer should be submitted within 15 business days.

PA ICS continues to train counties on ICOTS and ICAOS rules. Bucks Co and Cumberland Co staff came to Central Office for an in-house training. Margaret and I travelled to Bucks Co and Allegheny Co to provide training. Blair County training needs to be set yet as they showed interest.

Most importantly, Margaret and I wish all of you a Merry Christmas and a Happy New Year.

DOC - George Little, Chief Deputy Secretary of Community Corrections, here to present: Legally the merger is a memorandum of understanding to combine services under the direct authority of the Department of Corrections under Mr. Little. He oversees field services and reentry services. The budgets for PBPP and DOC are fully combined now as well. They are considering new risk/needs tools at the state level and will open these to the counties. The DOC and Board are still determining where certain agencies will fall such as the Interstate Office. The Secretary of Corrections and Mr. Little are both committed to improving their relationship with County Probation. Mr. Little does have prior experience working with Adult Probation in Tennessee. The DOC website provides information about updates to the changes to DOC/PBPP. Mr. Little has an open invitation to attend the quarterly Chief's Meetings and he plans to do so. Mr. Little is committed to being open and available for County Chiefs. He believes he will know that the merger has been successful when the language changes from DOC/PBPP to we/us and the focus changes from the organization to the reentrants.

Chad Libby asked about reports that the new merged organization will no longer accept special state supervision cases. Mr. Little reports they are not changing anything related to procedures at this time,

but they are exploring changes and soliciting feedback from agents and partners and will keep everyone informed.

Chris Murphy questioned about GIA. Will there be any changes to the award amounts and the audits of the standards that have very little impact on the work the Counties do? These practices negatively impact the counties relationship with the parole board. Mr. Little reports GIA will fall under him and they are looking at reducing or eliminating some of the more onerous requirements to GIA.

Sally questioned about allocation of GIA. Two agencies have already looked at the allocations and made recommendations for changes. Sally respectfully requests he consider the recommendations of these two agencies. Mr. Little reports if JRI II is adopted it would go a long way to implementing these changes. Sally also questioned about the status of the 7 or 8 positions with PBPP that are dedicated to County oversight? Mr. Little indicates they want to get positions filled and get more active feedback from the County Chiefs. They are very early in the process but it is on their radar.

PA COMMISSION ON SENTENCING (Carrie Peters): Carrie reports a commission meeting was held yesterday. Amendment 4 to the guidelines went through the general assembly so anyone sentenced after 1/1/2018 so there will be some enhancements and updates. These will be on their website. The enhancements were to OGS scores. These were legislative mandates to burglary and possession of firearms person not to possess.

They also held a public hearing and were asked by the Allegheny County DA to increase the OGS for drug delivery of Fentanyl. The commission agreed to increase the OGS by 3 points. The proposal is on their website and they will begin public hearings on this in March 2018 before their next Commission meeting. These might become effective by fall of 2018.

The risk assessment instrument that the commission has been working on for years has been pulled from implementation until possibly January 2019. The commission has been using arrest on this tool instead of conviction. The staff ran data comparing arrest to conviction. A motion was made to consider arrest instead of conviction. This motion won. So instead of rolling out the new tool in July, the tool will be postponed until January 2019. The commission will have to rerun the data, present it to the commission and legislators, etc. The tool is based on static factors that can easily be pulled from SGS Web.

The final sentencing update class is next Thursday at the Sentencing Commission. It is a 2 hour update. Seats are still available and individuals can register on line. They are working on their spring seminars. They will be available on the website by the end of January/beginning of February.

J-NET (Todd Sacket): Todd Sacket reports text messaging was offered for updating password. Individuals just need to update their profiles to make sure phone numbers are accurate. The medical marijuana data base is up and running and will allow individuals to check to see if someone is listed as being eligible for medical marijuana. JNET is also developing an overdose database.

Traffic stop enhancements will include if someone is on probation/parole and licensed to carry a firearm.

Early March, non-law enforcement will be able to enter naloxone saves into the overdose database.

The JNET conference is next week for anyone who would like to attend.

PFA notifications were automatically given to everyone that gets arrest notifications.

Electronic reporting technology is being updated.

PCCD (Bob Merwine): PCCD was awarded money for Naloxone. CCEs were established in each county to distribute these funds.

JAG funding announcement will be announced on January 2nd 2018. 7.4 million over 2 years will be available. IPP funding has been expanded to include direct services for mental health needs. They expanded down to level 2 for IPP funding as well. Money is still available now if anyone wants to apply. All of these provisions will carry forward into future award grants. The next IPP grants will be announced in February 2018. Currently IPP requires 80% of funding be spent on treatment services. PCCD has been lobbying to change this. They are hearing positive feedback on this request. PCCD currently has over \$1,000,000 in extra IPP funds.

AOPC (Owen Kelly): Owen was unable to attend. He submitted a report electronically. The AOPC is currently interviewing to hire Karen Blackburn's replacement as Statewide Problem Solving Court Coordinator. Second interviews are occurring on Monday. The AOPC is also looking to expand judicial training and wants to partner with the Chiefs Association.

OLD BUSINESS: Mark provided a conference wrap up. Apparently, Bob had agreements with certain counties and vendors that no one was aware of. This created some uncomfortable situations for Helene. Moving forward, there will be no side deals with individuals. Please pay attention to Helene's updates via email.

Member vs. Non-member. Members receive a discounted rate. This will not be given to nonmembers if we do not have record of payments.

Conference Evaluation Feedback – EPICS and Strategic plan sessions received good feedback. The data one did not. The breakout sessions received positive feedback. Chiefs want the same amount of sessions at the conference. The facility and location received a good or excellent rating. Overall the conference rating was good/excellent.

Future locations of conference and quarterly meetings. Helene received 6 RFPs from hotels. The executive board narrowed it down to 3. Helene and Mark visited these three hotels. Moving forward in 2018, the quarterly meetings will be held at the Days Inn State College (March, June and December). They presented a good package with good facilities. The 2018 conference in September will remain at the Toftrees. Our hope is to get feedback from the Chiefs about their experience at the Days Inn and possibly move the conference to the Days Inn in 2019. Helene will send the finalized dates to everyone and post it on the website.

Conference expenses - The association lost money again this year on the conference. The executive board reviewed the costs. The highest expenditures were on alcohol, activities and give-a-ways. The executive board will be taking a look at reducing these expenses. Changes will be gradual. To clear up any confusion, the association does not pay for any alcohol during the golf event. The participants pay for their own alcohol. The association must be careful with the appearance to the public about what the purpose of the conference really is.

NEW BUSINESS: Steve Houloose, Monroe County Chief is retiring after 40 years! WOW!!!!
Congratulations Steve!!!

Membership Dues and Assessments will be sent by Helene by the end of the month electronically, not via US mail. We realize some Counties will not pay the full membership due to the amount. The association's solicitor recommends the association not rock the boat on this issue as it has larger ramifications to other organizations and will require a change to the statute. Helene strongly encourages everyone to pay as soon as they receive the invoices rather than waiting until right before the conference.

ELECTION RESULTS: No surprises. Mark Wilson (Lancaster) has been retained as Association President. April Billet-Barclay (York) was elected as Vice President. Paul Ruffner (Jefferson) voted in as Secretary and Cory Seymour (Blair) was retained as Treasurer.

MEGANS LAW EMAILS FOR INDIVIDUALS WHO FAIL TO REGISTER: Most of these individuals that the Counties are unable to be registered by county probation because of state sentences. The state police are looking to allow for partial registration where the County can indicate the reason the person was not registered is because of an SCI sentence. This change depends on the DOC's cooperation. The new representative from the State Police plans to attend the March quarterly meeting. It appears that some SCIs have no issue with completing the registration on these individuals while others do.

ADJOURNEMENT: The meeting adjourned at 11:36.